

**Latimore Tourist Home
Meeting Minutes
January 5, 2021**

Attendees:

Suzanne Alford
Margaret Bagby
Steve Bennett
Erma Booth
Andy Hatley
Randy Hendrix
Bob Hiegel
Sara Jondahl
Marshall Morris
Betsy McGuire
Julie Paladino

Sara Jondahl called the meeting to order.

Priorities for today's meeting are to establish the Board of Directors, elect officers, adopt the bylaws, and set the first Board of Directors meeting.

Sara shared that the architectural jewelry and some of the furniture has been removed from the building and is being stored at Public Works to be restored or used as models for the construction of new pieces.

Michael Bennett completed a 3D scan of the property that can be used as the restoration moves forward. He may have to do some rescans because of some corrupted files. He is working on the project pro-bono.

Miller Roofing will be patching leaks in the roof on Friday, January 8th.

The City will not have a key to the Home until after the non-profit is formed and the Board of Directors is named. Trey Smith is writing a Resolution to be voted on at the City Council meeting on January 21st.

Chris Olson has been named the City Council Liaison for Friends of the Latimore Tourist Home.

Sara Jondahl and Andy Hatley shared a boundary map of the James School Park neighborhood. A minimum of two Board Members must come from this neighborhood, but there can be more.

The question was raised if someone who no longer lives in Russellville, but grew up in the James School Park neighborhood, can serve on the Board. There is nothing in the bylaws that prevents this.

At the last meeting, the following people expressed interest in serving on the Board:

- *Suzanne Alford – if needed
- *Margaret Bagby
- *Randy Hendrix
- *Bob Hiegel
- *Betsy McGuire – if needed
- *Julie Paladino

Additionally, the following expressed interest in serving on the Board:

- *Steve Bennett
- *Erma Booth
- *Marshall Moore

Trey Smith recommended there be an odd number of Directors with the President voting when necessary to break a tie.

There was discussion about including a member from the local high school and Arkansas Tech University as it is vital to get younger people involved in this project. It was mentioned that 95% of them view the Home as just an old house. It was further discussed that this could be accomplished as part of an outreach program.

The bylaws state that the Directors are elected for 2-year terms and should be staggered so that roughly only one-half of the Board changes each year. One-half of the first Board will serve one year and one-half will serve for two years.

Board Members may serve more than one term.

The Board is to be made up of 4 to 15 Directors. This number can vary year to year as deemed necessary. The term begins on January 1st and ends on December 31st of the 2nd year.

The following have been named as Friends of the Latimore Tourist Home's first Board of Directors:

- *Suzanne Alford
- *Margaret Bagby
- *Randy Hendrix
- *Bob Hiegel
- *Betsy McGuire
- *Julie Paladino
- *Steve Bennett
- *Erma Booth
- *Marshall Moore

The following were elected Board Officers:

- *President – Randy Hendrix
- *Vice President – Betsy McGuire
- *Secretary – Julie Paladino
- *Treasurer – Margaret Bagby

Sara Jondahl will be a staff resource to the Board of Directors.

It is vital that the Board create transparency and trust. The public must know that the money raised for the restoration of the Home goes only to the Home.

The bylaws will be revised so they can be adopted by the Board at their meeting on January 12th.

A public meeting was discussed. The Board of Directors will set a date for the meeting at their first Board meeting. Locations considered for the public meeting are James School Park, New Prospect Missionary Baptist Church, and the property across the street.

Sara Jondahl has spoken to Verizon about purchasing the land across the street that was to be used for a cell tower, and then donating it to the Latimore Tourist Home.

The Board will meet on the 2nd Tuesday of each month at 10 a.m. There may be additional meetings in the beginning.

At the next meeting scheduled for January 12th, the following will be discussed:

- *Adopt the bylaws
- *Set a date for a public meeting
- *Determine 1 and 2 year term Board Members

It was discussed that the Board should invite others to their meetings. There will be a need to create committees and many participants will be necessary in order to make this project a success.

There was discussion about the City obtaining a key to the Home so that Mr. Hatley does not have the sole responsibility for helping people enter the building.

For the time being, City employees are prohibited from entering the building until it is more secure.

The next meeting is scheduled for Tuesday, January 12th at 10 a.m. in the First Floor Conference Room at City Hall.

The meeting was adjourned at approximately 11 a.m.