

# **Board of Directors Meeting**

## **Friends of the Latimore Tourist Home, Inc.**

**June 13, 2023**  
**MINUTES**

The monthly meeting of the Friends of the Latimore Tourist Home Board of Directors met at 203 S. Commerce Avenue, Russellville City Hall, First Floor Conference Room, on June 13, 2023, at 12:00 p.m. President Randy Hendrix called the meeting to order.

Board Members present:

Suzanne Alford  
Steve Bennett  
Margaret Bagby  
Randy Hendrix  
Betsy McGuire  
Jane Pittman

Also in Attendance:

Mary Cohoon  
Toi Drummer  
Debi Headley  
Sara Jondahl  
Charity Park  
Truman Pew

**Call to Order & Welcome Directors and Guests** – President Randy Hendrix called the meeting to order.

**Roll Call** – Board volunteer, Ms. Toi Drummer announced roll call. Mr. Bob Hiegel, Mr. Marshall Morris, and Ms. Julie Paladino Vaughn were absent.

**Finding of Quorum** – Mr. Hendrix found a quorum.

**Approval of Minutes** – Ms. Betsy McGuire made a motion to approve the May 2023 Board minutes as presented. Mr. Steve Bennett seconded the motion. Motion carried.

**Financial Report** – Treasurer Margaret Bagby

Ms. Margaret Bagby stated the current balance to be at \$87,615.93. A copy of the bank statement ending in May is attached to these minutes. Ms. Suzanne Alford made a motion to approve the Finance Report. Ms. Jane Pittman seconded the motion. Motion carried.

**City Planner Report** – Sara Jondahl

No report.

**Sub Committee Reports:** Mr. Hendrix thanked everyone for their continued contributions and efforts towards the committees.

**Design/Planning** – Bob Hiegel, Chair

Mr. Bennett stated the site development permits have been issued. The site has been excavated by Mr. Shane Butler. The foundation has also been completed. Mr. Hiegel has been in touch with Combs Home Builders and House Movers. The house will be moved soon and will remain on the beams. The house will eventually be on concrete blocks. Lots 9 and 10 are getting close to being owned by the City of Russellville. Mr. Trey Smith continues to assist with the process. Ms. Suzanne Alford made a motion to approve the additional \$12,000.00 to Ms. Bowes for the property that contains lots 9 and 10, which is also part of the original contract between the Friends of the Latimore Tourist Home and Ms. Bowes. Ms. Bagby seconded the motion. Motion carried. No submissions have been received for a construction manager. Please find a copy of the minutes of the Design/Planning Committee meeting for June attached to these minutes.

**Fundraising** – Suzanne Alford, Chair

Ms. Pittman updated everyone on selling the raffles for the griddle that Lowes donated. Friday, June 30<sup>th</sup> will be the drawing date. Ms. Alford continues to talk with the banks of the area for contributions. Ms. McGuire stated we just received notification from the Arkansas Historic Preservation Program (AHPP) that we were approved for this year's application for another round of grants. We did not get as much as last year, but enough for the cash match already in the account that was received last year. Everyone was happy on receiving the contribution and very appreciative of the work that was put into the application and for AHPP. Mr. Bennett will be working on an advised budget. Please find a copy of the May minutes for the Fundraising Committee meeting attached to these minutes.

**Operation** – Julie Paladino Vaughn, Chair

No report.

**Outreach** – Betsy McGuire, Chair

Mr. McGuire asked Ms. Debi Headly to give an update on the marketing of the new logo for the Latimore Tourist Home. Ms. Headly stated three main designs will be provided for Board Members to vote on later this summer. Ms. Headly added that Ms. Charity Park and herself will be assisting with the table setup for the Juneteenth event. Ms. McGuire added that the Wix renewal for the business plan and domain will be coming up soon for the Latimore Tourist Home website. She will follow-up with some questions with Ms. Julie Paladino Vaughn. Ms. Park discussed creating a YouTube page for the Latimore Tourist Home. She has applied for a non-profit status for the page. Ms. McGuire reminded everyone of the sign-up sheets on the front table for the Juneteenth events and a sign-in sheet for the Board meeting. Ms. Park updated everyone on the Archival Project that will be held in October. We have partnered with the Pope County Library System, Arkansas Tech University, and the River Valley Collected Voices for the project. Ms. McGuire added that the Business Expo is coming up on August 3<sup>rd</sup> and 4<sup>th</sup>. On June 20<sup>th</sup>, Ms. McGuire and Randy Hendrix will be making a presentation to the morning Rotary at 6:30 a.m. The Pope County Republican Party also requested a presentation, which will be held on June 20<sup>th</sup> in the evening. Ms. McGuire encouraged Board Members and volunteers to feel out the Spotlight form for Ms. Park to have for social media posts.

**Old Business:**

**New Business:** Mr. Hendrix introduced his friend in attendance, Mr. Truman Pew, a coach he had in the 7<sup>th</sup> grade. Mr. Hendrix stated he has been a huge part of his life. Mr. Pew discussed the history and connections of the Latimore Tourist Home. Mr. Pew showed a picture of the Atkins home he grew up in that looks similar to the Latimore Tourist Home. The house was built in 1905. The Pew family donated a picture to the Friends of the Latimore Tourist Home. Ms. McGuire asked permission to quote Mr. Pew, “That house has meaning as a symbol that connects and touches so many lives.”

**Announcements:**

The July Committee meeting date will need to be changed since it falls on Tuesday, July 4<sup>th</sup>. It was agreed to move the committee meetings to Friday, July 7<sup>th</sup> starting at 10:00 a.m. The Board meeting will remain the same on Tuesday, July 11<sup>th</sup>. Mr. Hendrix added he is looking forward to the Juneteenth events.

**Adjournment** – Mr. Hendrix