

Board of Directors Meeting
Friends of the Latimore Tourist Home, Inc.
June 8, 2021
MINUTES

The monthly meeting of the Friends of the Latimore Tourist Home Board of Directors met at 203 S. Commerce Avenue, Russellville City Hall, First Floor Conference Room, on June 8, 2021 at 12:00 p.m. President Randy Hendrix called the meeting to order.

Board members present:

Suzanne Alford
Margaret Bagby
Steve Bennett
Erma Booth
Randy Hendrix
Betsy McGuire
Marshall Morris
Julie Paladino

Also in Attendance:

Jennifer Capps
Mary Cohoon
Freddie Harris
Andy Hatley
Mayor Richard Harris
Debi Headley
Cyrel Helms Jr.
Irma Jackson
Victoria Marchant
Ashley McMillian
Charles Nichols Jr.
Charity Park
Jane Pittman
Terry Thomas
Tarshawn Whitehead

Call to Order & Welcome Directors and Guests – President Randy Hendrix called the meeting to order. Mr. Hendrix had guest introduce themselves.

Roll Call – Secretary Julie Paladino announced roll call. Board Member Bob Hiegel was absent.

Finding of Quorum – A quorum was found by Mr. Hendrix.

Approval of Minutes – Mr. Hendrix made the announcement for the approval of the minutes from May 11, 2021.

Ms. Betsy McGuire made a motion to approve the minutes. Mr. Steve Bennett seconded the motion. Motion carried.

Financial Report – Treasurer Margaret Bagby

Ms. Bagby announced a beginning balance of \$600.00. The ending balance as of the meeting date of June 8, 2021 stands at \$2,650.00. A donation of \$2,000.00 was received from Mr. Steve Bennett. Ms. McGuire made the motion to approve. Ms. Irma Booth seconded the motion. Motion carried.

City Planner Report – Sara Jondahl

No Report.

Sub Committee Reports:**Design/Planning** – Bob Hiegel, Chair

Mr. Bennett gave the report since Mr. Hiegel was absent. Mr. Bennett provided copies of a handout of three potential layouts for the Latimore Tourist Home. Please see handout attached to these minutes. Mr. Bennett stated that the potential layouts of the house is something that we can continue to discuss. Also on the handout are estimated costs of moving the house. As of right now, we are looking at \$75,000.00 to \$100,000.00 in costs to physically relocate the home. Ms. Victoria Marchant discussed an idea to have the potential layouts of the house showcased at the Juneteenth event to give visitors an idea of possible locations and perhaps to let members know which layout they liked the best.

Fundraising – Suzanne Alford, Chair

Ms. Suzanne Alford stated that the Fundraising Sub-Committee met on June 2nd. Please see report attached to these minutes. Ms. Alford is working on a donation request letter to send to her close friends and encouraged others to do the same. Mr. Bennett made a flyer which will be available to distribute for the Juneteenth event as well as a Democratic Committee monthly meeting where Mr. Hendrix will be speaking at during the June month. Please see the flyer attached to these minutes. An account will be set up at a local printing agency for printing purposes. Ms. McGuire suggested that the account be setup so that the bill can be sent from the printing agency so that Ms. Bagby can pay for the costs out of the Friends of the Latimore Tourist Home, Inc., Arvest bank account. Mr. Bennett made a motion to setup an account. Mr. Marshall Morris seconded the motion. Motion carried. Mr. Tarshawn Whitehead who is assisting in organizing the downtown Juneteenth event requested that no tip jars be at the at the Depot Park event.

Operation – Julie Paladino, Chair

No Report.

Outreach – Betsy McGuire, Chair

The Outreach Sub-Committee met on May 26th. Please see the report attached to these minutes. Ms. McGuire discussed the displays that will be at the Juneteenth event. Setting up displays at the library and during the City Council meeting was also discussed for after the Juneteenth event. Permit sheets will also be available to get official authorization for interviews for people to fill out, as well a notebook for people to write down their contact information if interested to learn more about the Friends of the Latimore Tourist Home. Ms. McGuire stated that the Juneteenth event will be one of the first opportunities to really reach out to the community face to face.

Andy Hatley from the New Prospect Church offered a tent to be used at the Juneteenth event. The Recreation and Parks Department will also be letting the Friends of the Latimore Tourist Home, Inc. borrow a tent.

Old Business:

- Report on final legal documents necessary in establishment of FOTLTH as a 501 (c) (3) nonprofit (receipt of Amended Articles of Incorporation and submission of IRS 1023 EZ Form) – Steve Bennett

Please see the handout attached to these minutes. Mr. Bennett stated that we have received the Articles of Incorporation on May 20th. The IRS filing was made on May 26th. The determination letter will most likely be received in the next four to six weeks.

- Juneteenth – Saturday, June 19th – Randy Hendrix

10 am to 4 pm at James School Park

1 pm to 5 pm at Depot Park

Mr. Hendrix stated that it is great to have two events. The one downtown will be great for those that have not necessarily have heard of the Latimore Tourist Home. Mr. Hendrix thanked everyone who has helped set up the celebration.

- Update on establishing a presence on the Chamber of Commerce website for Friends of the Latimore Tourist Home, Inc. – Julie Paladino

Ms. Julie Paladino stated that Tabatha Duvall who is the Public Relations Director for Chamber of Commerce is updating the history page for the Chamber of Commerce website and would be happy to place a link that would go to the City of Russellville website page for the Friends of the Latimore Tourist Home. Mr. Bennett also stated that a website for the Friends of the Latimore Tourist Home is in the works of being established in which Ms. Charity Park is assisting with setting up.

New Business:

- Recognition of Charity Park being appointed Pope County Historian
Mr. Hendrix recognized Ms. Park for her new role at the Pope County Historian.

Announcements:

The June City Council meeting is on Thursday, June 17th at 6:00 p.m. Mr. Hendrix will have two to three minutes to invite guests to the Juneteenth event.

Next Board Meeting is Tuesday, July 13th at 12:00 p.m., First Floor Conference Room, City Hall.

Adjournment – President Randy Hendrix