

Board of Directors Meeting Friends of the Latimore Tourist Home, Inc.

**August 13, 2024
MINUTES**

The monthly meeting of the Friends of the Latimore Tourist Home Board of Directors met at 203 S. Commerce Avenue, Russellville City Hall, First Floor Conference Room, on August 13, 2024, at 12:00 p.m. Board President Randy Hendrix called the meeting to order.

Board Members present:

Suzanne Alford
Margaret Bagby
Randy Hendrix
Bob Hiegel
Betsy McGuire
Jane Pittman
Julie Paladino Vaughn

Also in Attendance:

Jan Bennett	Toi Drummer
Steve Bennett	Array Gilkey
Mary Cohoon	Irma Jackson
Ellen Collins	Sara Jondahl
Carolyne Creel	Charity Park
Deborah DeJohnette	DeBe Wilson

Call to Order & Welcome Directors and Guests – Board President Randy Hendrix called the meeting to order.

Roll Call – Board Secretary, Ms. Paladino Vaughn announced roll call. Mr. Marshall Morris was absent.

Finding of Quorum – Mr. Hendrix found a quorum.

Approval of Minutes – Ms. Betsy McGuire made a motion to accept the July Board minutes as presented. Ms. Jane Pittman seconded the motion. Motion carried.

Financial Report – Treasurer Margaret Bagby

Ms. Margaret Bagby provided the Finance Report. She stated the current checking account balance at \$4,416.63 and the money market account balance at \$53,328.29. A copy of the Arvest Bank statements ending in July are attached to these minutes. Ms. Suzanne Alford made a motion to approve the August Financial Report. Mr. Bob Hiegel seconded the motion. Motion carried. Please find a copy of the Finance Report attached to these minutes.

City Planner Report – Sara Jondahl

No report.

Sub Committee Reports:

Design/Planning – Bob Hiegel, Chair

Mr. Hiegel stated that Keener Construction has done selective demolition inside the home. Heat and Air subcontractors have also been met with to look at getting better insulation and other needs. Mr. Kendal Hern continues to work on the windows, and it is coming along nicely.

Fundraising – Suzanne Alford, Chair

Ms. Suzanne Alford stated that she and Ms. Jane Pittman have been working on securing a radio spot with Mr. Johnny Story with updates on the Latimore Tourist Home. She thanked Mr. Bennett for his updated data to be able to share accurate and thorough information. Ms. Alford stated that she and others will be meeting with Ms. Stephanie Duffield for fundraising feedback. Ms. Duffield assisted with the Arkansas Tech University Capital Campaign. All Saints' Episcopal Church is wanting to assist with the Board and hold a fundraiser at their church which would be to show a PBS Documentary on the green book and music. Ms. Array Gilkey had four checks to turn in that totaled \$400.00. Everyone was very appreciative for her efforts. Please find the Fundraising Committee Report attached to these minutes.

Operation – Julie Paladino Vaughn, Chair

Ms. Paladino Vaughn stated that we made it to the Chamber Business Expo week. It is one of the bigger events that we participate in, the other being the Downtown Fall Fest. There is a sign-up sheet to help volunteer during the Expo which will be held at Arkansas Tech University. Set-up and Pre-View party time slots are available as well. The September Art Walk will be Friday, September 6th. A presentation to the noon Rotary will be on Thursday, September 26th at noon inside the Fairfield Inn. The lunch begins at 11:45 a.m. The Wix payment was also submitted which is to upkeep the Friends of the Latimore Tourist Home website. Please find a copy of the invoice attached to these minutes.

Outreach – Betsy McGuire, Chair

Ms. McGuire stated she is putting together a giveaway gift with a Latimore T-shirt and other items for the Business Expo. Ms. Deb DeJohnette is letting the Board use her monitor to display the moving day movie. This will give the table at the Expo a professional look. The Leadership class met members and friends at the Latimore home prior to the Board meeting to get a group picture with the fence that was built and put together by the Leadership class. We appreciate their hard work and support tremendously. Ms. McGuire discussed two little chicken décor pieces were found in the wall while construction was going on inside of the home. The contact list and information sheet for Board Members has been updated. Ms. McGuire discussed needing a condition assessment. Mr. Hendrix added how important it is to get items on tape to have and look back on.

Old Business:

New Business:

Ms. Paladino Vaughn asked if everyone liked the last Art Walk location in front of Mullen Team Sports & Screen printing. Everyone really enjoyed it; Ms. Alford will reach out to Ms. Jamie Mullen. Ms. McGuire suggested we plan a Menefee school visit and to also visit Ms. Alice Hindsman.

Announcements:

- Committee Meetings – Tuesday, September 3rd, First Floor Conference Room, City Hall
- Downtown Art Walk – Friday, September 6th, Downtown Russellville
- Board of Directors Meeting – Tuesday, September 10th at 12:00 p.m., First Floor Conference Room, City Hall
- Noon Rotary Presentation – Thursday, September 26th at 12:00 p.m., Fairfield Inn

Adjournment – A reminder was announced again for the Business Expo. Mr. Hendrix adjourned the meeting.