

# **Board of Directors Meeting**

## **Friends of the Latimore Tourist Home, Inc.**

**November 12, 2024**

### **MINUTES**

The monthly meeting of the Friends of the Latimore Tourist Home Board of Directors met at 203 S. Commerce Avenue, Russellville City Hall, First Floor Conference Room, on November 12, 2024, at 12:00 p.m. Board President Randy Hendrix called the meeting to order.

Board Members present:

Randy Hendrix

Bob Hiegel

Betsy McGuire

Jane Pittman

Julie Paladino Vaughn

Also in Attendance:

Steve Bennett

Mary Cohoon

Ellen Collins

Carolyn Creel

Deborah DeJohnette

Array Gilkey

Charity Park

**Call to Order & Welcome Directors and Guests** – Board President Randy Hendrix called the meeting to order.

**Roll Call** – Board Secretary, Ms. Julie Paladino Vaughn announced roll call. Ms. Suzanne Alford, Ms. Margaret Bagby, and Mr. Marshall Morris were absent.

**Finding of Quorum** – Mr. Hendrix found a quorum.

**Approval of Minutes** – Ms. Betsy McGuire stated that there was a misspelling in Ms. Jana Hall's last name within the minutes. Ms. McGuire made a motion to approve the minutes with that correction. Ms. Jane Pittman seconded the motion. Motion carried.

**Financial Report** – Treasurer Margaret Bagby

Ms. McGuire provided the Finance Report for Ms. Bagby. She stated the current money market account balance is at \$46,551.72, while the checking account balance is at \$3,364.16. A copy of the Arvest Bank statements ending in October and a copy of the Finance Report are attached to these minutes. Mr. Steve Bennett asked if we were receiving monthly statements from Mr. Daniel Shoptaw's office for services. Ms. McGuire stated she would reach out to Mr. Shoptaw. Ms. Mary Cohoon asked if photos from the movie night were sent to the representatives of the documentary who allowed us to show it at the movie night event. Ms. McGuire commented on how important the details were of the evening and how it all showed. Ms. Carolyn Creel stated how educational the

event was to many who were in attendance. Ms. Paladino Vaughn made a motion to approve the Finance Report. Ms. Pittman seconded the motion. Motion carried.

**City Planner Report** – Sara Jondahl

No report.

**Sub Committee Reports:**

**Design/Planning** – Bob Hiegel, Chair

Mr. Bob Hiegel stated that there is removal of some of the wall boarding inside and we are still rehabilitating the 12 windows on the main house. It will be done very soon. We are trying to get the handrails and the spindles done on the front porch. Miller Roofing should be giving a donation for their work. Mr. Hiegel will remind them again. The next grant will be submitted tomorrow, Wednesday, November 13<sup>th</sup> by Ms. McGuire for the next grant cycle. Lots 9 and 10 settlements are still being worked on. A document will be filed for the unclaimed monies from that property to Ms. Lashana Bowes. Mr. Peel is helping with the process. Please find a copy of the November Design committee agenda attached to these minutes.

**Fundraising** – Suzanne Alford, Chair

Ms. Jane Pittman stated she has been collecting for the weekend getaway raffle which will be for the December Holiday Glow Art Walk, on Friday, December 13<sup>th</sup>. Any raffle money can be turned in to her. Ms. Pittman also spoke on the February fundraiser at Stoby's. This will be held during Black History Month on Sunday, February 23<sup>rd</sup>.

**Operation** – Julie Paladino Vaughn, Chair

Ms. Paladino Vaughn stated that the Chamber Annual meeting will be coming up on Thursday, December 12<sup>th</sup>. We were a sponsor last year which gave us a table to hold 8 members. It is going to be at Russellville Cyclone Arena. The cost to be a sponsor again is \$500.00. Ms. McGuire stated as a non-profit how important it is to be present in the business community. Having that presence is really important. It was agreed to go ahead and register for the event. One of our events for 2024 will be the Holiday Glow Art Walk on Friday, December 13<sup>th</sup>. The raffle for the weekend getaway will be drawn during that event. Ms. Linda Albers contacted Ms. Paladino Vaughn and donated two antique oil lamps and an antique doll. Those items were picked up from the home of Ms. Albers and the items are now in the house that the Public Works department owns for storage.

**Outreach** – Betsy McGuire, Chair

Ms. McGuire stated that we will need to have some materials to have on hand for the Chamber Annual meeting. A walk-through needs to be scheduled for the home to really try and visualize how we see the home setup inside. Ms. Paladino Vaughn suggested having the walk-through on the regular committee meeting date of Tuesday, December 3<sup>rd</sup> with a lunch following. We would also look at the furnishings that are housed at the Public Works department after we leave the Latimore home. Ms. McGuire stated there will be Rotary presentation on Tuesday, December 3<sup>rd</sup> at 6:30 a.m. The Fall Fest in October went good with having a booth setup. Someone from Green Bay Packaging stopped by the booth and discussed possible work they could help with in the home. An Entergy Rep also stopped by and discussed that there may be some insulation work that could be done for the home at no cost. Ms. McGuire stated we need to look the calendar and the events we will have for 2025. She added we need to look at the Antiques and Art Sale and the pre-planning that will need, whether that happens in 2025 or a later time.

**Old Business:**

**New Business:**

**Announcements:**

- Committee Meetings – Tuesday, December 3<sup>rd</sup>, First Floor Conference Room, City Hall
- Board of Directors Meeting – Tuesday, December 10<sup>th</sup> at 12:00 p.m., First Floor Conference Room, City Hall
- Chamber 2024 Annual Meeting, Thursday, December 12<sup>th</sup> from 11:00 a.m. to 1:00 p.m., Cyclone Area
- Downtown Holiday Glow Art Walk – Friday, December 13<sup>th</sup> at 6:00 p.m. – 9:00 p.m., Downtown

**Adjournment** – Mr. Hendrix adjourned the meeting.